Dear Editorial Board of the Journal of Society of Allied Health Sciences

**Submission Checklist in Journal of Society of Allied Health Sciences**

　　　　Date:　　　/ / /

Title of the Paper：

Please ensure all the following items are checked and confirmed before submission. The manuscript must address all items on the checklist to ensure the submission is accepted.

Category of Submission:

□ Original article □ Short report □ Review □ Field study □ Other report

□ Is the first author a member of the Society of Allied Health Sciences? (Has the first author paid the annual membership fee?)

□　 Have final confirmations been made for each section of the submission and author guidelines?

□ Is the manuscript prepared according to the specified submission format?

□ Are the page numbers centered at the bottom and line numbers (reset for each page) on the left margin?

□ Are the contact address, affiliation, name, and phone number correctly listed?

□ Does the manuscript include an abstract (250-350 words)?

□ Do the keywords (three words) appear?

□ Are the references numbered in the order they are cited and listed at the end following the citation guidelines?

□ Are the figures and tables in TIFF or JPEG format and size for printing (including margins, within 228 mm height and either 80 mm width for single-column or 166 mm width for double-column)?

□ Are the photographs at a resolution of 350 dpi or higher?

□ Is there only one figure or table per page?

□ Is a certificate of language editing attached in the case of the non-native English-speaking author(s)?

□ Have all authors performed a final check of the manuscript (authors cannot be changed after submission)?

□ Is the manuscript not submitted to or published in another journal?

□ If ethical review is necessary, has the manuscript been approved by an ethics committee?

□ For case studies, has a case study explanation and consent form been created?

□ Have all authors, including co-authors, completed the Conflict of Interest (COI) declaration form?

After checking the above items, please sign this form by the corresponding author.

Signature of the Corresponding Author: 　　　　　　　　　　　　　　　　　　　　 (Autograph)